



## Aerospace Products, Inc.

### Purchase Order Quality Requirements & General Terms and Conditions.

The following quality clauses are standard and are incorporated as part of the purchase order agreement:

**1. Right of Entry**

Regulatory agencies, API's customers, and API are afforded the right of entry at the supplier's premises for surveillance or investigation in order to verify the quality of work, records, and conformance of purchased product to specified requirements. Such verification by API will not be used as evidence of effective quality control by the supplier. API still assumes responsibility and the right of rejection for all procured products. API's customers also retain the right of rejection in cases where product or quality control methods have been verified at the source.

**2. Identification of Limited Shelf Life Material**

Supplier identifies each item, package, or container of limited shelf life material with its cure or manufacture date, expiration date, and special storage and handling conditions in addition to the standard identification requirements, Test Reports (as required in the body of the purchase order), and Certificate of Conformance.

**3. Certificate of Conformance**

Each shipment must be accompanied by a Certificate of Conformance stating that all specified requirements have been met unless exempted on purchase order. The certificate identifies the purchase order number, part number, part quantity, and where applicable, lot and/or batch number.

**4. Retention of Records**

Quality Assurance records, manufacturer's certifications and test reports shall be maintained by supplier for a minimum of seven (7) years.

**5. Notification**

The supplier is required to immediately notify API's Purchasing when it is indicated that nonconforming products have been supplied and/or of any changes that may have occurred in product and/or process definition. API's notification and approval must be obtained for any such changes.

**6. Packing and Shipping**

All goods shall be handled, stored and packaged in a manner that prevents damage or deterioration.

**7. Inspection**

All goods are subject to final inspection and acceptance by buyer at destination notwithstanding any payment, or prior inspection at source.

**8. Rejection**

Buyer shall notify Seller if any goods delivered hereunder are rejected and, at Buyer's election and Seller's risk and expenses, such goods shall be held by buyer or returned to Seller. No replacement or correction of nonconforming goods shall be made by Seller unless agreed to in writing by Buyer.

**9. Requirements Flow-Down**

The supplier is required to flow down to sub-tier suppliers the applicable requirements of the purchase order, including key characteristics where required.

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Revision history

04/02/2007	Initial issue
12/23/2010	added retention of records requirement